

### Agent / Landlord Details

Letting Agent Name / Landlord Name: .....  
Address: ..... Postcode: .....  
Telephone: ..... Email: .....

### Property (to be rented) Details

Full Address: .....  
.....  
..... Postcode: .....  
Property Type:       Terrace       Semi-Detached       Detached       Flat  
Property Rent (per month): £ ..... Applicants share of the rent (per month): £ .....  
Rental Period (in months): ..... Number of Bedrooms: ..... Tenancy Start Date: .....

### Applicant Details

Title: ..... First Name: ..... Initial(s): ..... Surname: .....  
Maiden Name (if applicable) : ..... Number of Children Under 18yrs: .....  
Date of Birth: ..... NI Number: ..... Marital Status: .....

### Applicant Contact Details

Telephone 1: ..... Telephone 2: .....  
Mobile: ..... Email: .....

### Applicant Next of Kin Details

Title: ..... First Name: ..... Initial(s): ..... Surname: .....  
Address: .....  
..... Postcode: .....  
Telephone: ..... Mobile: .....

### Lifestyle Details

Are you a smoker?    Yes    No      Do you have any pets?    Yes    No

### Applicant Current Address

House Number and Street Name: .....

District: ..... Town / City: ..... Postcode: .....

Time at this address: Years: ..... Months: .....

Is this less than 3 years?  Yes  No

### Applicant Previous Address (if less than 3 years above)

House Number and Street Name: .....

District: ..... Town / City: ..... Postcode: .....

Time at this address: Years: ..... Months: .....

Less than 3 years in total?  Yes  No

### Applicant Bank Account Details

Bank / Building Society Name : .....

Account Number: ..... Sort Code: .....

### Applicant Current Accommodation Status

Homeowner  Private Tenant  Council Tenant  Living with Friends / Family

Other: .....

### Current Landlord / Letting Agent or Council if Council Tenant

Contact Name: .....

Address: .....

.....

..... Postcode: .....

Telephone: ..... Fax: ..... Mobile: .....

Email: .....

Is your Landlord a Private Landlord?  Yes  No

### Applicant Employment Status

Employed  Maternity / Paternity Leave  Self- Employed

Unemployed  Retired

If you have selected Employed, Self Employed or Maternity / Paternity Leave please complete the relevant sections below.

\*\*\* IF YOU ARE UNEMPLOYED YOU WILL REQUIRE A GUARANTOR \*\*\*

### Employment Details

Company Name: ..... Company Address: .....

..... Postcode: .....

Telephone: ..... Email: .....

Employment Start Date: ..... Your Position: .....

Salary: £ .....  Annual  Monthly  Weekly  Per / Hour (\*) see below

(\*) If your salary is hourly; how many hours a week do you usually work? .....

Employment Duration:  Permanent  Fixed Term Contract  Temporary Work

If employed on a fixed term contract or a temporary basis please specify the duration: .....

Referee Name: ..... Referee Position: .....

Referee Email: ..... Referee DDI: .....

Please note that if the applicant is on a fixed term or temporary contract a guarantor may be required.

### Employed Applicants on Maternity / Paternity Leave

Maternity / Paternity Leave Start Date: ..... Maternity / Paternity Leave End Date: .....

Are you returning to work on (or before) the maternity / paternity end date provided above?  Yes  No

Are you returning to work on the same basis outlined in the above employment details box?  Yes  No

If "no" please provide additional information in the "Additional Information" section found on page 4 of this application form.

### Self-Employment Details (SELF EMPLOYED: PLEASE SUPPLY 6 MONTHS BANK STATEMENTS OR 3 YEARS ACCOUNTS)

Self-Employed Start Date: ..... Self-Employed Business Type: .....

Business Name: ..... Business Address: .....

..... Postcode: .....

Telephone: ..... Email: .....

Are you:  Sole Trader  Partner  Director  Share Holder  LTD Company  PLC Company

Earnings: £ .....  Annual  Monthly Do you have an accountant?  Yes  No

If yes, Accountant Name: ..... Accountant Address: .....

..... Postcode: .....

Accountant Telephone: ..... Accountant Email: .....

Retired Details (PLEASE SUPPLY PROOF OF YOUR PENSION WITH YOUR APPLICATION FORM)

Pension Type:  State     Private                      Total Monthly Pension Amount: £.....

If your pension does not meet our affordability calculator you will require a guarantor.

Adverse History

Do you have any adverse credit history? (County Court Judgements, Bankruptcy, Administration Orders, Involuntary Agreements or any adverse Credit History settled or not that would have a material impact on this application):                       Yes     No

Have you ever been in rent arrears or evicted from a property:                       Yes     No

If your answer is 'yes' to the above question(s) please provide details in the additional information section.

Additional Information

Please insert any additional income details here i.e. savings, benefits, etc.  
Please continue on a separate sheet and attach if additional space is required.

**Declaration:**

I confirm that the information contained in this application is true to the best of my knowledge and belief, which can be verified. I agree that Legal4Landlords may search files of one or more credit referencing agencies and the result may be forwarded to the appointed letting agent / landlord. I also understand that in the event of failing to make the rental payment, a default may be recorded against my credit file and shared with other sources. I understand, should any information provided in this application be found untrue, the application will be declined and I may lose the administration fee. I hereby give my employer, accountant, current landlord and letting agent permission to disclose information requested by Legal4Landlords

Applicant Signature: .....

Print Name: .....    Date: .....